



TOOL BOX TALK ATTENDANCE RECORD

No:	
Issue:	1
Date:	
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Contract name: _____ Subject: _____	Contract no: _____ Tool Box Talk Number _____
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Your signature on this form confirms that you have attended and understood the content of this tool box talk and will implement all necessary actions.

Name	Signature	Employer

Following the tool box talk is there anything you want to bring to Managements attention?

Talk given by (print name) _____	(Signature) _____
Site Name _____	Date _____