

HEALTH, SAFETY & ENVIRONMENT MONITORING RECORD

CLIENT:	LOCATION:	DESC:
ASSESSORS NAME:		DATE:
<i>Items found to satisfactorily implemented mark "☐"; Items requiring action/comment "Number" and enter comment overleaf; Non-applicable Items mark "N/A"; Items that may be applicable but which have not been monitored on this occasion mark "NM". (Where appropriate, provide dates of latest records viewed)</i>		
'Approved Contractor' Records Maintained	HS&E Meetings (formal)	Power Tools (incl cartridge)
Access/Egress	Housekeeping/Cleanliness (rubbish etc)	Pressure Vessels
Accident/Incident Procedure/Records	Hot Works	Restrictions/Prohibitions/Licence (enforcement)
Asbestos	Induction Records	Risk Assessments
Barriers (fencing, guards, weld screens etc)	Internal H&S Monitoring/Checklists etc	Roof Works
Certificate of Test/Statutory Inspections	Kitchen	Security (procedure/control/adherence)
Company Vehicles	Ladders/Stepladders (suitability, records etc)	Scaffolding
Competent Persons	Laundry/Drying Facilities	Signage (appropriate/displayed)
Compressed Air	Law Poster (displayed/completed/info available)	Stairs
Confined Spaces	LEV	Statutory nuisances (noise, dust, odours, litter)
Consultation (formal records?)	Lifting Equipment	Storage (arrangements/facilities)
Contractor Monitoring Records	Lifts (passenger/goods)	Stress (policy/assessments)
COSHH (inc body fluids)	Lighting (type & suitability)	Surface Temperatures (ie radiators, pipes)
Disabled Persons	Lock-off Procedure	Timing Plan/Schedule of Works
DSE (procedure/assment/control)	Lone Working (adopting safe system)	Tower Scaffolds
Electrical Distribution & Services	Moving/Handling (procedure/assment/control)	Training (incl on-site/toolbox talks)
Employers Liability Insurance	Medicine/Drug (procedure/control/adherence)	Utilities usage (electricity/water/gas)
Enforcement Notices/letters	Method Statements	Ventilation
Environmental (dust, fumes)	Mobile Plant (incl control)	Vibration (HAVS/WBV)
Excavations & Ground Works	NEMS	Violence (policy)
External H&S Monitoring/Checklists etc	Noise (silencing, protection zones etc)	Visitors (procedure/control/adherence)
Fire Risk Assessment	Operation Sheets/SSoWs (compliance with)	Waste (storage/disposal incl clinical,
Fire/Emergency Plan/Precautions/Controls	Operator Competence (evidence)	Water Management (temperature/legionella)
First Aid Arrangements/Facilities	Outside (ie walls/paths/steps/storage etc)	Wearing of Harnesses
Floors	Packaging (storage/disposal/minimisation)	Welfare Arrangements/Facilities
Gas (CP12 etc)	Parking & Vehicle Movements (incl deliveries)	Windows (restraints, glazing, clean)
Gases (storage, control etc)	PAT (testing, records, identification etc)	Working at Height (adopting safe system)
HS&E Policy/Procedures	Permits to Work	Young Persons
H&S File/H&S Plan	Personal Protective Equipment (PPE)	Others (extend list overleaf if necessary):

